

Implementation budget: project funding application template

For participating Urban-LEDS municipalities

Part of the Urban-LEDS project involvement with model and satellite municipalities is to provide seed funding for the implementation of initiatives identified in the course of ICLEI's interactions with the municipalities around low emission development. Implementation of such projects may require expert consultancy support, which can also be covered through the project city implementation budget.

The aim of this template is to ensure consideration of certain key steps that increase the success and reach of the project and to assist the municipality to motivate for implementation funding. In particular, the template seeks to ensure that project ideas are:

- Justified – within the context of the Urban-LEDS project goals and the municipality's own strategic and planning objectives
- Impactful – that the projects make a contribution, however modest, to meeting their goals
- Sustainable – that the impacts of the measures can be sustained going forward, through for example ensuring adequate staff capacity towards implementation.
- Accountable – to project funders, municipal staff and councillors, local partners and local communities.

The following guiding questions are therefore to be completed by participating municipalities and submitted to ICLEI who will then allocate proportions of the city implementation budget for specific initiatives, projects, feasibility studies, campaigns, expert advice or similar.

A. Basic information

Name:	Sikhumbuzo Hlongwane
Job title:	Executive Director: Economic & Development Planning
Department:	Economic & Development Planning
Phone number/email:	023 457 5000/ SikhumbuzoH@kwadukuza
Project title:	KwaDukuza Municipal Recycling Bins
Project outline (max 50 words)	Through effective communication, KwaDukuza Municipality seeks to create an environmental awareness amongst it's the municipality by introducing a programme of Recycling Bins as part of Climate Change Project. Recycling bins will ensure that employees see environmental responsibility as an intrinsic element of their work. The approach to environmental waste management is three-tiered: First tier focuses on the management of our Municipal offices waste; second addresses packaging reduction (box/plastic), and third looks at community



	recycling. 12 bins will be placed in municipal and public buildings. Waste will be collected by private company which will be in partnership with the municipality.
Period for intended project implementation (implementation timeline and completion date)	<p>(2014)</p> <p>24 – 48 February Briefing & consultation session (ICLEI- Africa, Municipal Services, Cllr Pinky Mdletshe & Enviro Team)</p> <p>3 – 7 March Item sent to MANCO for approval</p> <p>10 – 28 March Briefing session to Stakeholders ICLEI- Africa to consider the proposal</p> <p>7 – 11 April KDM Supply Chain Management to do specification and appoint service provide that will collect waste (implementation)</p> <p>14 – 17 April Project completion – Bins to be handed over to KDM</p>
Who will be responsible for designing and delivering on the project?	KwaDukuza Municipality
Who are the other specific beneficiaries, partners and other stakeholders, and what are their roles in the project?	<p>Beneficiaries: KwaDukuza Municipality & Service provider collecting waste</p> <p>Partners: ECLEI - Africa</p> <p>Stakeholders: KDM, Luthuli Museum, KwaDukuza Court, Police Station, uMhlali Police Station, Red Building, and Dept. Education,</p>

Project outputs	<ul style="list-style-type: none"> Assist the Municipality with currency in exchange of recyclable waste to environmental management vote number
Predicted/desired project outcome(s) (include consideration of socio-economic, and GHG emissions reductions benefits)	<ul style="list-style-type: none"> Provide education and awareness to KDM Communities on waste recycling Minimisation of waste production Reduction of burning recyclable waste.

	<ul style="list-style-type: none"> Improved knowledge of waste hierarchy
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B. Benefits

C. Alignment and sustainability

Why does the municipality view this particular project as a priority in the context of your efforts to drive low-emission development?	The Municipality does not have recycling bins by separating waste, low emission will decrease.
What support does the project idea have from senior leadership or from existing policy/strategy?	An Item will be sent to Council for approval and resolution will be forwarded.
What monitoring/evaluation mechanism will be built into the project to measure its success? (In particular can socio-economic/GHG emissions reductions be measured/tracked/estimated?)	Weekly site inspection to all locations to ensure that the service provide has fulfil the service. Monthly, the service provider will prepare a report that will be sent to Council
Sustainability: how can the impacts of the particular project be sustained beyond the funding/support that Urban-LEDS may be able to provide?	KDM will continue to source funds for more bins.

D. Capacity and implementation approach

Outline the expected implementation plan / delivery model for the project.	The service provider is expected to collect waste from the locations on a weekly basis and prepare a monthly report to be submitted to council.
What technical knowledge/skills are required to implement the project successfully? Say what specific skills are required and whether they are already in place or need to first be acquired?	A workshop/ briefing session by the service provider to the Stakeholders on waste management (separation, storage and collection dates & time)
What specific resources required (human or material) that will ensure that the project is effectively implemented?	Human resource: Service provider (waste collection) Material resource: Recycling bins

Give a breakdown of the budget required to implement the project:

Estimated prize:
R5500 X 12 bins

Total R66000

KDM = R33 000

ICLEI = R33 000